

Ballenas Prom 2026 - October Meeting

Date: Tuesday October 7, 2025

Location: Ballenas Learning Commons (Library)

Stay Connected & Informed: All parents & caregivers with students graduating in 2026 are invited to stay connected & informed about Prom via:

Email: Send an email to bssgradinfo@gmail.com and asked to be added to the mail list

Website: Visit Parents -> Grad Parents/Caregivers section of the Ballenas website for agendas, minutes, & all other information

Please Note: There will not be any parent/caregiver prom pages on Facebook or any other social media site

Attendees

Prom Leads:

Co-Chairs: Katie Liedl and Kim Howse

Committee Leads:

Decor: Chantelle Cody

Venue: Emily Small (Jeannie)

Entertainment: Jeannie Shaver

Food/Drink: Michelle Boulet

Fundraising: Lisa Henderson

Communication & Secretary: Andrea Richardson (Diana)

Treasurer: Karen Orr

Attendees: Cara, Andrea, Jeannie, Cassie, Emily, Allison, Michelle, Karen, Shannon, James, Chantel C., Joanna, Beth, Sherri, Wes, Chantal, Alison, Sheila, Diana, Katie, Kim

AGENDA

1. Call to Order:

2. Welcome / Traditional Territories Acknowledgment:

"We would like to acknowledge that Qualicum School District exists within the territories of the Coast Salish People and with the shared traditional territories of the Qualicum and Snaw-Naw-As (Nanoose) First Nations."

3. Co-Chairs Update: Katie Liedl and Kim Howse

- Please keep discussions respectful at all times; parents/family cannot profit off of any prom arrangements; all purchases must be approved beforehand or will not be reimbursed
- Last year recap - about half of grads left by 11:00pm, prom ended at 12:00, doors opened at 5:00, welcome drinks and snacks, dance floor started at 7:00-7:30, food trucks were difficult as it took over 2 hours to serve all kids, outside activities must be fenced for security - how to make a nice area outside but still secure?

4. Venue Update: Emily Small and Jeannie Shaver

- Available locations for June 27th - Jensen Centre \$1155, \$125 per hour for Friday night set up, Parksville Curling Club \$900, Coombs Event Centre at the Fairground \$350 per day available F, Sa, & Sun, Bradley Centre has biggest capacity \$1500 for the weekend after 7pm (flexible?)
- Arbutus Meadows is not available, they are leaving turf in and not doing events this year
- Qualicum Curling Rink is a maybe and will get back to us, Tigh Na Mara is a maybe and will get back to us, Nanoose Bay Cafe could do it but 10:00pm noise bylaw unless rooms underneath are rented by us - \$40,000 buyout includes food, decor, dancefloor, Green View at Fairwinds \$20,000 buyout includes food, decor, dance floor but not tip, can't be outside after 10:00pm, both can't get in until 3:00, maybe get in a couple hours earlier?
- **MOTION** - to short list Parksville Curling Club, Tigh Na Mara, Fairwinds, & Jensen Centre - Kim motions, Jeannie seconds, all in favour - **PASSED**

5. Committees: Committees need to be formed. (It takes a village!)

- **Decorating Committee** - Joanne and Chantel will co-lead, Chantal & Allison will join
- **Entertainment** - Jeannie will lead, Cassie will join
- **Food & Drinks** - Michelle will lead, Emily will join
- **Fundraising** - Lisa Henderson will lead, Shannon and Jeannie will join

6. Budget: Review of 2025 budget. Discuss and set grad fee and tentative budget for 2026, Dates of Grants

- Looked over 2025 budget, need to finalize venue before deciding ticket prices

- Karen will write grant applications for City of Parksville & RDN, any others?
Andrea to send information,

7. Fundraising: Bottle drive dates, beer and burger, cuckoos, silent auction, adult dance?

- Beer and Burger Night - Pacific Moon Rising, French Creek Pub, Off the Hook, QF Upstairs, new Leftys?

9. New Business:

- Karen will write grants, Andrea to send information, other grants?
- Bottle Drives booked November 8 and January 24th from Nanaimo, only dates available, Ladysmith is a possibility - Allison M to take lead

10. Next Meeting: Monday November 3 @ 6:30 in the library/learning commons

11. Meeting Adjourned: 7:45pm